



City of Duncan

The Fees & Charges Bylaw No. 2090, 2010

(With Amendments to February 3, 2020)

Consolidated for Convenience Only

This consolidation is not a legal document. Certified copies of the original bylaws should be consulted for all interpretations and applications of the bylaws of this subject

This Bylaw has been consolidated for convenience only and includes amendments from:

Bylaw No. 2097, 2010 ó Adopted Sept 20, 2010	Bylaw No. 3140, 2015 ó Adopted Nov 16, 2016
Bylaw No. 3012, 2011 ó Adopted Feb 21, 2011	Bylaw No. 3149, 2015 ó Adopted Jan 4, 2016
Bylaw No. 3019, 2011 ó Adopted Feb 21, 2011	Bylaw No. 3155, 2016 ó Adopted Dec 19, 2016
Bylaw No. 3049, 2012 ó Adopted Feb 20, 2012	Bylaw No. 3157, 2017 ó Adopted Apr 24, 2017
Bylaw No. 3052, 2012 ó Adopted Apr 16, 2012	Bylaw No. 3159, 2017 ó Adopted Apr 24, 2017
Bylaw No. 3060, 2012 ó Adopted July 16, 2012	Bylaw No. 3167, 2017 ó Adopted Aug 21, 2017
Bylaw No. 3072, 2012 ó Adopted Nov 19, 2012	Bylaw No. 3175, 2017 ó Adopted Dec 18, 2017
Bylaw No. 3076, 2012 ó Adopted Jan 8, 2013	Bylaw No. 3176, 2017 ó Adopted Jan 22, 2018
Bylaw No. 3083, 2013 ó Adopted Apr 15, 2013	Bylaw No. 3182, 2018 ó Adopted July 3, 2018
Bylaw No. 3100, 2014 ó Adopted Feb 17, 2014	Bylaw No. 3188, 2018 ó Adopted Sept. 17, 2018
Bylaw No. 3110, 2014 ó Adopted Mar 17, 2014	Bylaw No. 3191, 2018 ó Adopted Jan. 7, 2019
Bylaw No. 3102, 2014 ó Adopted Apr 22, 2014	Bylaw No. 3192, 2019 ó Adopted April 15, 2019
Bylaw No. 3124, 2014 ó Adopted Jun 16, 2014	Bylaw No. 3198, 2019 ó Adopted Sept.16, 2019
Bylaw No. 3136, 2015 ó Adopted Mar 16, 2015	Bylaw No. 3203, 2019 ó Adopted Oct. 21, 2019
Bylaw No. 3141, 2015 ó Adopted May 19, 2015	Bylaw No. 3205, 2019 ó Adopted Dec. 16, 2019
Bylaw No. 3121, 2015 ó Adopted May 25, 2015	Bylaw No. 3206, 2020 ó Adopted Feb. 3, 2020

THE CORPORATION OF THE CITY OF DUNCAN

FEES AND CHARGES BYLAW NO. 2090, 2010

BEING A BYLAW TO ESTABLISH FEES AND CHARGES

WHEREAS Council wishes to establish various fees and charges in the City of Duncan in order to assist in recovering costs for goods and services provided;

NOW THEREFORE the City of Duncan Council enacts as follows:

- #3102 1. That the Fees and Charges for goods and service
- 2. s provided by or conducted by the City of Duncan be established as outlined in the attached Schedules A through L, attached to and forming part of this Bylaw;
- # 3102 3. Any person requesting or receiving a good or service by category outlined in the attached Schedules shall pay a fee as outlined in Schedules A through L, attached to and forming part of this Bylaw;

Type of Good or Service by Category	Fees and Charges Schedule
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Animal Control	A
Administrative	B
Alcohol, Liquor, and Cannabis	C
Business Licensing	D
Development	E
Financial	F
Fire Services	G
Parks	H
Police Services (RCMP)	I
Public Works	J
Utilities	K
Streets and Parking	L
Filming	M

#3205

3191

3100

- Council may, by policy, establish exemptions from fees based on established criteria. Such exemptions will not apply to commercial or industrial endeavours.
- 4. Applicable taxes will be added to each goods or service.
- 5. All fees and charges must be paid in cash, by cheque, or by debit in advance of the service or delivery of goods.
- 6. Bylaw 1759 . Fees and Charges Bylaw 1995 and all amendments thereto are hereby repealed.
- 7. This Bylaw may be cited as the %Fees and Charges Bylaw No. 2090, 2010+.

8. Wherever this Bylaw sets out fees and charges with respect to other City Bylaws and such other bylaws contain similar fees and charges, this Bylaw is deemed to prevail.

READ THE FIRST TIME THE 21ST DAY OF JUNE, 2010.

READ THE SECOND TIME THE 21ST DAY OF JUNE, 2010.

READ THE THIRD TIME THE 21ST DAY OF JUNE, 2010.

ADOPTED THE 19TH DAY OF JULY, 2010.

Director of Corporate Services

Mayor

Schedule A – Animal Control

Amend No. 3072
 Amend No. 3140
 Amend No. 3149
 Amend No. 3167
 Amend No. 3203

A. LICENSING OF DOGS

Description*	2019	
	Paid by January 31 st	Paid After January 31 st
Neutered or spayed dog (owner to sign a declaration)	\$16.00	\$26.00
Unaltered dog	\$35.00	\$50.00
Dog deemed aggressive or dangerous	\$200.00	\$340.00
Replacement licence or licence tag	\$5.00	\$5.00
	2020	
Neutered or spayed dog (owner to sign a declaration)	\$20.00	\$30.00
Unaltered dog	\$40.00	\$55.00
Dog deemed aggressive or dangerous	\$200.00	\$340.00
Dog deemed aggressive where owner has provided proof of successful completion of Canadian Kennel Club's Canine Good Neighbour Program	\$75.00	\$85.00
Replacement licence or licence tag	\$5.00	\$5.00
	2021	
Neutered or spayed dog (owner to sign a declaration)	\$25.00	\$35.00
Unaltered dog	\$45.00	\$60.00
Dog deemed aggressive or dangerous	\$200.00	\$340.00
Dog deemed aggressive where owner has provided proof of successful completion of Canadian Kennel Club's Canine Good Neighbour Program	\$75.00	\$85.00
Replacement licence or licence tag	\$5.00	\$5.00

* Dog licensing fees do not apply to Guide Animals, with a valid certification under the *Guide Animal Act*, or Police Service Dogs.

B. SEIZURE AND IMPOUNDMENT OF ANIMALS

Description	1 st Offence	2 nd Offence	3 rd Offence
Seizure and impoundment fee for any <u>licensed dog</u> other than an aggressive or dangerous dog	\$50.00	\$75.00	\$100.00
Seizure and impoundment fee for any <u>unlicensed dog</u> other than an aggressive or dangerous dog	\$100.00	\$150.00	\$200.00
Seizure and impoundment fee for an <u>aggressive or dangerous dog</u>	\$250.00	\$500.00	\$1,000.00
Seizure and impoundment fee for a <u>dog at large</u> harassing or molesting a person or persons	\$250.00	\$500.00	\$1,000.00

Seizure and impoundment fee for an <u>aggressive or dangerous dog at large</u> harassing or molesting a person or persons	\$500.00	\$1,000.00	\$2,000.00
Seizure and impoundment fee for a spayed or neutered cat	\$25.00		
Seizure and impoundment fee for an unaltered cat (Upon proof of sterilization within 30 days of the impoundment date, the owner will be refunded \$75.00)	\$100.00		
Seizure and impoundment fee for any animal other than a cat or dog	Actual Cost		
AND			
Per Diem boarding or maintenance charge for providing food, water, shelter, and care (for each 24 hour period or portion thereof for any animal other than a cat)	\$15.00	\$15.00	\$15.00
Per Diem boarding or maintenance charge for providing food, water, shelter, and care (for each 24 hour period or portion thereof for a cat)	\$10.00	\$10.00	\$10.00
AND			
The applicable licence fee (if it has not been paid) OR Where licence fee has been paid for, but the licence tag is not attached to the dog (plus payment for a licence tag replacement if required)	\$15.00	\$15.00	\$15.00
AND			
Charge for any assistance employed to seize and impound any animal	Actual Cost	Actual Cost	Actual Cost

Schedule B – Administrative Services

A.	<u>BUSKER APPROVAL LETTER</u>	
	1. New	\$15.00 each
	2. Replacement Copy	\$5.00 each
B.	<u>CERTIFICATE OF TITLE COPY</u>	\$10.00 each
C.	<u>CITY PINS</u> (in accordance with Council Policy)	
	1. Lapel Pins	At cost +10% processing fee + shipping
D.	<u>CITY FLAGS</u>	At cost + 10% processing fee + shipping
E.	<u>CIVIC ADDRESS CHANGE REQUEST</u> [where possible]	\$350.00
F.	<u>CERTIFICATION BY COMMISSIONER FOR TAKING AFFIDAVITS</u>	\$10.00 each
G.	<u>COMMERCIAL LICENCE DECALS</u>	
	In accordance with Municipal Act Fees Regulation No. 1, B.C. Reg. 405/93 and amendments thereto.	
H.	<u>COVENANT INFORMATION VIA BCONLINE</u>	\$15.00
I.	<u>COVENANT INFORMATION VIA REGISTRY SERVICES</u>	Actual Cost
J.	<u>DOCUMENTS & RECORDS (COPIES OF)</u>	
	1. Bylaws / Minutes / Reports / Documents	
	i. Per page	\$.50
	ii. Per page - Faxed	\$1.00
	iii. Per page - Faxed Long Distance	\$2.00
	iv. Per disk/cd/dvd	\$10.00
	v. Per colour copy (if available)	\$2.00
	vi. Registered Plan copy	\$2.00
	2. Information Requiring Research	
	i. Requests for information of any kind or for any purpose, requiring research into the City's archived records; or for information dating back over two (2) years; or for information requiring more than fifteen (15) minutes to locate.	\$75.00 the first hour, after the first fifteen (15) minutes, minimum charge of \$50.00 \$10.00 for every fifteen (15) minutes or portion thereof, after the first hour plus the applicable photocopying rate if copies are made.
	ii. for shipping copies	Actual costs of shipping method chosen by applicant

- K. FINANCIAL REPORT [Annual]** \$10.00
- L. FINANCIAL PLAN [Annual 5 Year]** \$10.00
- M. LIST OF ELECTORS [Council candidates only]**
1. First Copy No Charge
 2. Second and subsequent copies \$10.00
- N. PROPERTY LISTING OF OUTSTANDING TAXES FOR MORTGAGE COMPANIES (CHARGED TO FINANCIAL INSTITUTIONS)** \$15.00
- O. PROPERTY TAX DEMAND (ANNUAL) NOTICES**
1. Owner No Charge
 2. Owner . Each Previous Year Requested \$10.00
 3. Non-owner \$10.00
 4. Non-owner - faxed \$15.00
- P. PROPERTY TAX INFORMATION CERTIFICATE**
1. Owner Current Year No charge
 2. Previous Year \$15.00
 3. Non-Owner (includes faxing) \$15.00
- Q. RESTRICTIVE COVENANT PROCESSING IN FAVOUR OF THE CITY OF DUNCAN** Actual Cost
- R. TENDER DOCUMENTS and REQUEST FOR PROPOSAL (RFP)**
1. RFP
 - i. Each Set . Projected Cost <\$150,000 \$50.00
 - ii. Each Set . Projected Cost >\$150,000 \$100.00
 2. Tender Documents
 - i. Each Set . Projected Cost <\$150,000 \$50.00
 - ii. Each Set . Projected Cost >\$150,000 \$100.00
- T. NUISANCE ABATEMENT FEES (Costs Recoverable)**
- #3157** 1. The following rates will be charged for every 15 minutes in which any of the following City staff, or Duncan Fire Rescue personnel deal with the abatement of a Nuisance. This includes actual staff time spent investigating the complaint, corresponding with the property owner/occupier, attending the property, travel time, and report and document preparation. *(Staff rates reflect combined wage/benefit rate, plus administration charge).*

REGULATORY SERVICES	
City Hall Staff	
Chief Administrative Officer	\$27.50
Director of Corporate Services	\$23.00

Director of Finance	\$22.75
Manager of Financial Services	\$16.75
Manager of Planning	\$17.50
Corporate Services Coordinator	\$14.25
Bylaw Enforcement Officer	\$10.25
Building Inspector	\$17.00
Accounting Clerk	\$12.50
Commissionaire (Bylaw Enforcement Officer)	\$5.35

Engineering and Public Works Staff	
Director of Public Works & Development Services	\$24.25
Operations Manager	\$19.75
Foreman	\$13.50
Labourer	\$11.00

Fire Department	
Fire Chief	\$9.25
Deputy Fire Chief	\$9.25
Platoon Captain	\$9.25
Firefighter	\$7.50

Other Labour Costs	
Contract Work	Cost, plus 10%

2. The following rates, plus a 10% administration fee, will be charged for every 15 minutes of equipment use for the time required to abate a nuisance:

EQUIPMENT	
City Car	Per Fleet Rate
City Truck . Light	Per Fleet Rate
City Truck . Service	Per Fleet Rate
City Vehicle . Other	Per Fleet Rate
Fire Truck- Rescue*	\$100.00
Fire Truck . Pumper*	\$100.00
Fire Truck . Aerial*	\$112.50
Fire Truck . Other*	\$100.00
Other Equipment Costs	Actual Cost
Materials	Actual Cost

*Fire equipment charges include associated manpower.

Schedule C - Alcohol, Liquor, and Cannabis

A. LIQUOR LICENCE REVIEW

- | | |
|--|-------------------------|
| 1. New Liquor Licence Application | \$300.00 |
| 2. Amendment to an existing Liquor Licence Application | \$300.00 |
| 3. Inspection | \$100.00 per inspection |
| 4. Costs associated with the public input process, conducted in accordance with Council Policy, for any new or amendment liquor licence application will be paid by applicant at cost. | At Cost |

B. BEER GARDENS in accordance with Council Policy

- | | |
|----------------|----------|
| 1. Fee Per Day | \$100.00 |
| 2. Deposit | \$300.00 |

C. CANNABIS LICENCE REVIEW

- | | |
|--|-------------------------|
| 5. New Cannabis Licence Application | \$300.00 |
| 6. Amendment to an existing Cannabis Licence Application | \$300.00 |
| 7. Inspection | \$100.00 per inspection |
| 8. Costs associated with the public input process, conducted in accordance with Council Policy, for any new or amendment cannabis licence application will be paid by applicant at cost. | At Cost |

Schedule D – Business Licensing

Amend# 3060

A.	<u>BUSINESS LICENCES</u>	Fee If Paid Prior to March 1 each year	Fee If Paid After February 29 each year (including penalty)	Fee for new Business Licences issued after July 1
	1. From every business operated from a premises in a commercially zoned property in the City, an annual fee of	\$100.00	\$125.00	\$50.00
	2. From every other business operated from a property within the City of Duncan, an annual fee of	\$100.00	\$125.00	\$50.00
	3. From every business operated from a property outside of the City, an annual fee of	\$100.00	\$125.00	\$50.00
	4. From every person who exhibits a public circus or carnival, for each day of operation, a fee of	\$160.00	\$160.00	\$160.00
	5. From every non-profit organization with non-profit status operating a business within the City of Duncan, an annual fee of	\$1.00	\$1.00	\$1.00
#3176 #3198	6. From every mobile business wishing to obtain an Inter-Community Business Licence	\$170.00	\$170.00	\$85.00
#3182	7. From every mobile food vending business operated from privately owned property within the City of Duncan, an annual fee of	\$200.00	\$200.00	\$100.00
#3182	8. From every mobile food vending business operated from City owned property within the City of Duncan, an annual fee of	\$500.00	\$500.00	\$250.00

B. **OTHER BUSINESS LICENCE RELATED FEES**

- | | | |
|----|---------------------------------|--------------|
| 1. | Reprint | \$5.00 each |
| 2. | Business Licence Listing Report | \$40.00 each |

Schedule E – Development Services

Amend# 2097
Amend# 3124

A.	<u>AFTER HOURS PERMIT INSPECTION</u>	at cost
	For a required permit inspection requested to be done after the hours during which the offices of the City of Duncan are normally open, an inspection charge shall be payable at cost , including any traveling time and any administrative costs associated with the inspection.	
B.	<u>BUILDING PERMIT ACTIVITY REPORT</u>	\$5.00 / month
C.	<u>COMFORT LETTERS</u>	
	1. Original Letter	\$75.00
	2. Copy of Letter	\$10.00
D.	<u>CONTAMINATED SITE PROFILE APPLICATION</u>	\$50.00
E.	<u>DEVELOPER’S DEPOSITS</u>	
	1. Cheque fee (each drawdown or final refund)	
	i. First cheque issued only	No Charge
	ii. 2 nd and subsequent cheques issued	\$75.00 per cheque Less interest paid on refunded deposits of Prime minus 2.5% to a minimum of .25%
F.	<u>LAND USE ALTERATION FEES AND NOTICES</u>	
	1. Official Community Plan Bylaw Amendment **	\$2,500.00 \$600 of this amount will be refunded if an amending Bylaw pertaining to the application is not given first reading by Council.
	2. Rezoning **	\$2,500.00 \$600 of this amount will be refunded if an amending Bylaw pertaining to the application is not given first reading by Council.

3. Official Community Plan Bylaw Amendment and Zoning Bylaw Amendment **	\$2,500.00
	\$600 of this amount will be refunded if an amending Bylaw pertaining to the application is not given first reading by Council.
4. Development Variance Permit **	\$1,000.00
5. Development Permits (DP) . Industrial and Commercial	
i. Cosmetic Improvement (Minor DP)	\$50.00
ii. Penalty Fee for <u>not</u> securing a Development Permit for Cosmetic Improvements	\$100.00
iii. Major DP Improvements under \$50,000 **	\$500.00
iv. Major DP Improvements over \$50,000 **	\$1,000.00
6. Development Permits . Residential **	
i. 4 or less units	\$500.00
ii. 5 or more units	\$1,000.00
7. Development Permit Amendments	
i. To amend a minor Development Permit	\$50.00
ii. To amend a major Development Permit	\$100.00
8. Heritage Alteration Permits	\$400.00
#3182 9. Temporary Commercial or Industrial Use Permit	\$2,000.00
i. To obtain a Temporary Use Permit for a commercial or industrial purpose	\$600 will be refunded if Council decides not to consider the application any further by giving public notice
#3182 ii. To obtain a Temporary Use Permit for emergency or extreme weather response shelter	\$250.00
10. Board of Variance	\$1,000.00
11. Environmental/ Hazard Areas	\$600.00

** FEES WILL BE REIMBURSED FOR LEED, BUILT GREEN OR LIVING BUILDING CHALLENGE CERTIFIED DEVELOPMENTS.

G. MISCELLANEOUS INSPECTIONS

1. Sewer lines on private property	\$50.00
2. Sprinkler systems	\$ 2.00/head
3. Waterlines on private property	\$50.00

	4. Wood burning Appliances (new installations)	\$50.00
	5. Callback Inspection	\$50.00
	6. Grease Interceptors in Non-Compliance	\$100.00
Amend 3100	7. Secondary Suite Inspection Fee	\$100.00

H. OFFICIAL COMMUNITY PLAN & MAP \$20.00

I. PLAN REVIEW FEE **

1. Plan review fees (per submission):
 - Up to \$25,000.00 of value \$50.00
 - Over \$25,000.00 and up to \$50,000.00 \$100.00
 - Over \$50,000.00 and up to \$100,000.00 \$200.00
 - Over \$100,000.00 \$200.00
plus \$1.25/\$1,000 in value OVER \$100,000
2. Code equivalency reviews \$200.00/ equivalency
3. Non-Active file review: \$50.00
per hour or portion thereof
4. Copies of Occupancy Permits: \$50.00

**A 90% REDUCTION IN THE PLAN REVIEW FEE WILL BE CREDITED TO THE BUILDING PERMIT FEE FOR THOSE ASPECTS OF THE PERMIT CERTIFIED BY REGISTERED PROFESSIONAL ENGINEER OR ARCHITECT.

J. PERMIT FEES - BUILDING

1. Minimum charge \$50.00
 2. Value up to \$100,000. \$8/\$1,000 value
 3. Value over \$100,000. \$800.00 plus \$5.00/\$1,000. over \$100,000.
 4. Construction without obtaining a permit Double the Building Permit Fee
- Amend #2097 5. Damage deposit where applicable \$1,150.00, including a non-refundable damage inspection fee of \$150.00.

** THE BUILDING DEPARTMENT MAY REQUIRE THE APPLICANT, AT THEIR OWN EXPENSE, TO PROVIDE A PROFESSIONALLY PREPARED APPRAISAL OF THE VALUE OF THE CONSTRUCTION PRIOR TO ISSUING A PERMIT.

K. PERMIT FEES – OTHER

1. Demolition of building	\$100.00
2. Permit to move building	
i. Move building onto another site within Duncan	\$100.00
ii. Move building from a site within Duncan to another jurisdiction	\$50.00
iii. Move building through the City of Duncan	\$25.00
iv. Damage deposit to accompany permit to move a building onto another site within Duncan (plans, permit and fees to apply . contact the Building Inspector. Must apply for a water utility turn-off . contact the Director of Public Works)	\$1,150.00, including a non-refundable damage inspection fee of \$150.00
3. Demolition of or moving a building without obtaining a permit	\$200.00
4. Callback Inspection	\$50.00

L. PERMIT FEES – PLUMBING

For the purpose of this bylaw, a fixture (as applying to plumbing systems) means a receptacle, appliance, apparatus or other device that discharges sewage or clear water waste and includes a floor drain.

1. Per Fixture	\$12.00
2. Minimum Fee	\$24.00
3. Callback Inspection	\$50.00

M. REMOVAL OF NOTICE ON TITLE \$100.00 per title

N.

Temporary Sign Permit (to erect a banner or special event sign)	\$25.00
Sign Permit (to erect a permanent permitted sign)	\$50.00
Development Permit Fee (to erect permanent permitted signs)	\$50.00

Plus the following:

(a) Processing fee for each sign involving structural design	\$50.00
(b) Processing fee for each illuminated sign	\$50.00
(c) Processing fee for each sign requiring an encroachment agreement	\$50.00

O. STRATA TITLE CONVERSION

1. Strata Title Conversion \$750.00 plus \$250.00
per lot

P. SUBDIVISION/BARE LAND STRATA PLAN APPLICATION

1. Subdivision Application \$750.00 plus \$250.00
per lot

2. Bare Land Strata Plan Application \$750.00 plus \$250.00
per lot

3. Preliminary Layout Approval Extension \$500.00

Q. ZONING BYLAW & MAP

1. Bylaw and Map \$20.00

2. Bylaw only \$10.00

3. Map only \$10.00

Schedule F – Financial Services

A. ACCOUNTS RECEIVABLE INTEREST

1. General Accounts Receivable outstanding on the 25th day of the month following the billing date 1.5% per month additional charge shall be added to the account unless a different penalty is specified in a bylaw pertaining to the service provided. 1.5%

B. ACCOUNTS UNPAID AND SENT TO A COLLECTION AGENCY

1. Any unpaid accounts turned over to a Collection Agency will have added an additional charge of 35% [over and above the amount of the debt outstanding].
2. Any unpaid Parking Tickets or tickets issued under the Municipal Ticketing Information system turned over to a Collection Agency will have added an additional charge of 35% [over and above the amount of the debt outstanding].

- C. INVOICING CHARGE [For items costing less than \$20 not paid for at the time of purchase] \$20.00

D. NON-SUFFICIENT FUNDS (NSF) CHEQUES AND RETURNED CHEQUES

1. N.S.F. Cheque (per cheque fee) \$25.00
2. Cheque returned for any other reason \$25.00
3. Fee for placing a stop payment order and replacing the cheque (per cheque fee) \$25.00

Schedule G – Fire Services

A.	<u>CONTAMINATION AND REPLACEMENT OF EQUIPMENT, and resource costs, as a result of attendance to hazardous materials incidents</u>	At cost
B.	<u>CONTAMINATED OR HAZARDOUS MATERIAL OR DANGEROUS GOODS CLEAN-UP OR SAFE DISPOSAL</u>	At Cost
C.	<u>CONTROLLED SUBSTANCES INCIDENT RESPONSE</u>	\$120.00 per hour, one hour minimum
D.	<u>FIRE HYDRANT FLOW TESTING REPORT</u>	
	1. 1- 5 Hydrants	\$100.00
	2. 6+ Hydrants	\$20.00 each
E.	<u>FIRE HYDRANT FLOW TESTING REPORT COPY</u>	\$10.00
F.	<u>FIRE INVESTIGATION</u>	
	1. First four (4) hours of investigation	No Charge
	2. Every subsequent hour or part thereof to a maximum of 10 additional hours of investigation	\$120.00 per hour
G.	<u>FIRE INVESTIGATION REPORTS</u>	
	1. Copy of Report	\$10.00
	2. Photographs . Film	\$40.00 per roll
	3. Photographs . Digital	\$2.00 each
H.	<u>FIREWORKS PERMITS</u>	
	1. Non-Profit	No Charge
	2. Other	\$25.00
I.	<u>FIRE INSPECTIONS</u>	\$100.00 per inspection
J.	<u>OIL TANK REMOVAL INSPECTION</u>	\$50.00
K.	<u>REPORT OF A FILE SEARCH FOR LANDS, BUILDINGS AND/OR PREMISES OTHER THAN ROUTINE INSPECTIONS</u>	\$50.00
L.	<u>FALSE ALARM CHARGE (Per Calendar Year)</u>	
	1. First false alarm received	no charge, but a warning letter is sent
	2. Second False Alarm	\$100.00
	3. Third and subsequent false alarms	\$200.00 each

Amend
#3110

Amend
#3157

Schedule H – Parks and Public Areas

Amend No. 3136

**A. REGULAR SPORTS USERS and TOURNAMENT USERS FEES
(maximum 3-day tournaments), effective February 1, 2015:**

- | | |
|--|----------|
| 1. Hourly fee for McAdam or Rotary Park | \$10.00 |
| 2. Hourly fee for Sandpitch | \$2.00 |
| 3. Performance Deposit in accordance with Council Policy | \$300.00 |

Note: 72 hours notice required for all cancellations

B. PARKS USE APPLICATION FEES (Non Exclusive Use) – In accordance with City Policy:

- | | |
|--|--------------------|
| 1. Private event (meetings, weddings, birthday parties) up to and including 100 participants | \$30.00 (per day) |
| 2. Private event (meetings, weddings, birthday parties) over 100 participants | \$100.00 (per day) |
| 3. Public event (concerts, art shows, festivals) up to and including 100 participants | \$30.00 (per day) |
| 4. Public event (concerts, art shows, festivals) over 100 participants | \$100.00 (per day) |
| 5. Charity events (not for profit) for unlimited participants | No Charge |
| 6. Commercial Use (for profit) up to and including 100 participants | \$30.00 (per day) |
| 7. Commercial Use (for profit) over 100 participants | \$100.00 (per day) |
| 8. Performance Deposit in accordance with Council Policy | \$300.00 |

All organizations using the parks will be required to provide evidence of liability insurance, with a minimum of \$2 million, naming the City of Duncan as an additional insured party.

Schedule I – Police Services

A.	Accident Reconstruction	n/a
B.	Audio Tape Reproduction	
	1. First Hour	\$50.00
	2. For each hour after the first hour	\$30.00
C.	Collision Analyst Report	\$500.00
D.	Court Ordered File Disclosure	
	1. 1 . 100 pages (usually Civil)	\$75.00
	2. Additional pages after the first 100 pages	\$0.50 each
E.	Crash Data Retrieval Report	\$200.00 + research time at \$30.00 per hour
F.	Criminal Record Check	\$50.00
G.	Criminal Record Check – Volunteers	n/a
H.	Field Drawing Reproduction	\$35.00
I.	File Research – per hour	\$40.00
J.	Fingerprints	
	1. First 2 sets	\$50.00
	2. For each extra set after the first 2 sets	\$10.00
K.	Forensic Video Analysis	n/a
L.	Insurance Claim Letter	\$50.00
M.	Measurements	\$35.00
N.	Mechanical Inspection Report	\$175.00
O.	MV6020 Accident Report	\$50.00
P.	Name Change Applications	\$50.00
Q.	Pardon Applications/Records Clearance	\$50.00
R.	Photos (each – 4 x 6)	\$1.50
S.	Photos (each – laser)	\$1.50
T.	Photos – each CD	\$50.00
U.	Police Certificate, Including Criminal Record	\$50.00
V.	Police Report/Passport Letter/General Crime Report	\$50.00
W.	Preliminary Collision/Traffic Analyst Report	\$100.00
X.	Scale Drawing	\$120.00
Y.	Statement Copies	
	1. For the first 10 pages	\$20.00

	2. For each page after the first 10 pages	\$0.50
Z.	Taxi Permits	\$50.00
AA.	Taxi Permits (lost – replacement)	\$25.00
BB.	Traffic Analyst Report	\$500.00
CC.	Video Reproduction	
	1. First hour	\$50.00
	2. For each hour after the first hour	\$30.00

Schedule J – Public Works Services

A.	<u>ACCESS PERMIT APPLICATION</u>	\$50.00
B.	<u>CITY PROPERTY</u>	
	1. Application to Work on or Within City Streets, Sidewalks, Rights-of-way and Property	
	i. Application	\$50.00
	ii. Permit for placement of large waste container for building/renovation purposes	\$10.00/day
	iii. Damage Deposit	To be set by the Director of Public Works
	2. Parade Permit	
	i. Non-Profit Society	No Charge
	ii. All Other Applicants	\$50.00
	iii. Damage Deposit	\$300.00

All parade permit applications must include evidence of liability insurance naming the City of Duncan as an additional insured party.

3. Street Closure Application

i. Non-Profit Society	No Charge
ii. All Other Applicants	\$25.00
iii. Damage Deposit	\$300.00

All street closure applications must include evidence of liability insurance with a minimum of \$2 million, naming the City of Duncan as an additional insured party.

C. CURB CUTS

1. Initial application analysis fee (may be combined with water application analysis fee)	\$475.00
2. For the installation, relocation, widening of a driveway or sidewalk and for the associated surrounding work, shall be charged on the basis of the actual cost of the work necessary including but not limited to all pavement, sidewalk cut/replacement, and boulevard work with an initial deposit of 125% of the cost of the work as estimated by the Director of Public Works, with any excess amount billed at the time the work is complete, or any surplus fees refunded upon reconciliation of the account.	At actual cost of the work

D. TREE CUTTING OR REMOVAL

#3141

- 1. Tree Cutting or Removal Application Fee for a Permit to cut or remove a protected tree \$50.00

Note: permit fee is waived for one (1) protected tree, per parcel, during a 12 month period

- 2. Tree Cutting or Removal Application Fee for a permit to cut a Significant Tree \$100.00

- 3. Tree Cutting/Removal Permit Amendment Fee \$25.00

- 4. Replacement Tree \$500.00

Note: To cover the costs of purchasing, planting and one year's maintenance of a tree on land owned by the City

D. ADMINISTRATION AND INSPECTION FEES

#3159

Estimated Cost of Works and Services	Fee
\$100,000 and less	6% of estimated cost
\$100,001 to \$200,000	\$6,000 + 4.5% of estimated cost above \$100,000
\$200,001 to \$300,000	\$10,500 + 4% of estimated cost above \$200,000
\$300,001 to \$500,000	\$14,500 + 3.5% of estimated cost above \$300,000
Over \$500,000	\$21,500 + 2.5% of estimated cost above \$500,000

Schedule K - Utilities

A. GARBAGE, RECYCLING, ORGANICS COLLECTION

Property Use

1. Residential Unit

- i. First Unit/per annum \$136.50
- ii. Each Additional Unit/per annum \$119.00
- iii. Additional Can/per pickup \$2.00

2. Commercial Premises, if approved by the Director of Public Works

- i. First Unit/per annum \$142.00
- ii. Each Additional Unit/per annum \$124.00
- iii. Additional Can/per pickup \$2.00

B. SEWER CONNECTION

- 1. Applications for any sewer service to any land inside or outside the City of Duncan shall:
 - i. be subject to an initial application fee in accordance with this bylaw;
 - ii. be evaluated by the Director of Public Works on the basis of its potential effect on the system capacity;
- 2. Applications for any sewer service to any land outside of the City shall be subject to a Capital Cost Contribution charge to compensate the City for use of existing capacity and to contribute to providing, constructing, altering, or expanding the Sewer system to service, directly or indirectly, the development (the capital cost contribution may be waived if the applicant is required to provide system upgrades that provide a benefit to the overall Sewer system).
- 3. The following fees are payable in respect of any sewer services or other charges:
 - i. Initial application analysis fee (may be combined with water application analysis fee). \$475.00
 - ii. Connection fees. All sizes of connections shall be charged on the basis of the actual cost of the work necessary including but not limited to all pavement, sidewalk cut/replacement, and boulevard work, with an initial deposit of 125% of the cost of the work as estimated by the Director of Public Works, with any excess amount billed at the time the work is complete, or any surplus fees refunded upon reconciliation of the account. Actual cost of work

4. Industrial Wastewater

In addition to the user fees payable under Section C, subsection 5, if the volume of industrial wastewater discharged from any premises exceeds 300 m³ in any 30 day period, an additional user charge of \$.020 per cubic metre in excess of 300 m³ shall be payable to the City.

5. Out of Area Capital Cost Contribution

i. Single Family Residence; suite; ½ strata duplex; mobile home (1 dwelling unit)	\$1,500.00
ii. Multiple Dwelling Units (per dwelling unit fee for buildings with 3 or more dwelling units) \$1,095.00.	\$1,095.00
iii. Commercial developments (per square metre)	\$7.13
iv. Other Development types	See (1)
(1) <u>Minimum Daily Sewage flow rate X \$1,500</u> 1,178 Lpd per residence	

6. Out of Area Transmission Fees

	2019	2020
The out of area transmission fee is applicable to Cowichan Tribes sewer serviced lands where Cowichan Tribes Joint Utilities Board sewer units have been used and sewage is simply transmitted through the City's collection system.	\$138.59	\$148.29

C. SEWER RENT – ANNUAL FEE

Each owner and occupier of real property who makes use of the Sanitary Sewer System in any year for which metered sewer rates do not apply

Property Use	2019	2020
1. Single Family Residence, ½ strata duplex, mobile home (1 dwelling unit)	\$338.06	\$361.72
2. Duplex (if on one registered title)	\$641.90	\$686.83
3. Single Family Residence with one accessory dwelling unit (suite)	\$655.38	\$701.26
4. Multiple Family Dwelling Unit, Apartment Unit	\$266.34	\$284.98
5. Commercial and Institutional Premises including Churches and Public Halls (where not otherwise specified)		
i. for first two plumbing fixtures	\$244.72	\$261.85
ii. for each additional fixture	\$41.69	\$44.61
6. Laundry & Dry Cleaners		
i. for first 10 washers	\$1,680.57	\$1,798.21
ii. for each additional washer	\$86.51	\$92.57

7. Restaurant	\$894.87	\$957.51
8. Clubs Where Liquid Refreshments are served	\$872.21	\$933.26
9. Boarding House		
i. having 10 rooms or less	\$530.74	\$567.89
ii. for each additional room	\$41.69	\$44.61
10. Hotel & Motel . For Each Bedroom (self-contained)	\$122.56	\$131.14
11. Schools . Per Room	\$409.75	\$438.43
12. Hospitals . Per Bed	\$225.06	\$240.81
13. Carwash . Per Bay	\$894.63	\$957.25

NOTE: The service of sewer to every sub-tenant of an apartment building, office building, or store, shall be deemed to be a separate service and shall be subject to all charges in accordance with this bylaw.

D. SEWER RATES – METERED

SEWER RATES OUTSIDE CITY BOUNDARIES		
Each owner and occupier of real property connected to the Sanitary Sewer System that is on metered water billing		
Based on 80% of metered water consumption	Each Six Month Period	
	2019	2020
1. All uses except Multi-Family		
i. For every 11 cubic metres (400 cubic feet) or part thereof	\$14.03	\$15.01
ii. Minimum charge	\$143.13	\$153.15
2. Multi-Family		
i. For every 11 cubic metres (400 cubic feet) or part thereof	\$14.03	\$15.01
ii. Minimum charge (per unit)	\$89.37	\$95.63

SEWER RATES INSIDE CITY BOUNDARIES		
Each owner and occupier of real property connected to the Sanitary Sewer System that is on metered water billing and who was billed on metered sewer on, or before, December 31, 2019 as well as any property that is on metered water and newly connected to the Sanitary Sewer System on, or after, January 1, 2020		
Based on 80% of metered water consumption	Each Four Month Period	
		2020
3. All uses except Multi-Family		
i. For every 11 cubic metres (400 cubic feet) or part thereof		\$15.01
ii. Minimum charge		\$102.10
4. Multi-Family		
i. For every 11 cubic metres (400 cubic feet) or part thereof		\$15.01
ii. Minimum charge (per unit)		\$63.75

A late payment penalty of 5% will be added to all fees set out in this schedule for charges outside City boundaries, which are not paid prior to three months from the end of the billing period.

A further late payment penalty of 5% will be added to all fees set out in this schedule for charges outside City boundaries, which are not paid prior to four months from the end of the billing period.

A late payment penalty of 5% will be added to all fees set out in this schedule for charges inside City boundaries, which are not paid prior to two months from the end of the billing period.

A further late payment penalty of 5% will be added to all fees set out in this schedule for charges inside City boundaries, which are not paid prior to three months from the end of the billing period.

If the penalty date falls on a day when City Hall is not open, the penalty date shall be the following business day.

E. STORM DRAIN CONNECTION FEES

- 1. Initial application analysis fee (may be combined with water application analysis fee) \$475.00
- 2. Connection fees. All sizes of connections shall be charged on the basis of the actual cost of the work necessary including but not limited to all pavement, sidewalk cut/replacement, and boulevard work, with an initial deposit of 125% of the cost of the work as estimated by the Director of Public Works, with any excess amount billed at the time the work is complete, or any surplus fees refunded upon reconciliation of the account. Actual cost of work

F. WATERWORKS

1. WATER RATES INSIDE CITY BOUNDARIES			
Category		Charge for Water Supplied Inside City Boundaries for Each Six Month Period	
		2019	2020
i.	Single Family Residence; ½ strata duplex; mobile home (1 dwelling unit)	\$114.54	\$117.98
ii.	Duplex (if on one registered title)	\$216.68	\$223.18
iii.	Single Family Residence with one accessory dwelling unit (suite)	\$216.68	\$223.18
iv.	Multiple Dwelling Units (buildings with 3 or more dwelling units) per unit	\$86.79	\$89.39
v.	Commercial Premises (where not otherwise specified)		
	For 1 st Two Fixtures	\$81.98	\$84.44
	For Each Additional Fixture	\$16.27	\$16.76
vi.	Laundry & Dry Cleaners		
	For First 10 Washers	\$562.00	\$578.86
	For Each Additional Washer	\$33.86	\$34.88

vii.	Restaurant	\$298.66	\$307.62
viii.	Clubs & Lounges Where Liquid Refreshments are Served	\$293.52	\$302.33
ix.	Rooming House Having 10 Rooms or Less	\$178.23	\$183.58
	For Each Additional Room	\$16.27	\$16.76
x.	Hotel For Each Self-Contained Room	\$79.76	\$82.15
xi.	Hydrants	\$39.58	\$40.77
xii.	Requested Meter Reading by Owner	\$54.13	\$55.75

2. WATER RATES OUTSIDE CITY BOUNDARIES			
Category		Charge for Water Supplied Outside City Boundaries for Each Six Month Period	
		2019	2020
i.	Single Family Residence; ½ strata duplex; mobile home (1 dwelling unit)	\$172.88	\$178.07
ii.	Duplex (if on one registered title)	\$328.29	\$338.14
iii.	Single Family Residence with one accessory dwelling unit (suite)	\$328.29	\$338.14
iv.	Multiple Dwelling Units (buildings with 3 or more dwelling units) per unit	\$129.35	\$133.23
v.	Commercial Premises (where not otherwise specified)		
	For 1 st Two Fixtures	\$124.86	\$128.61
	For Each Additional Fixture	\$23.04	\$23.73
vi.	Laundry & Dry Cleaners		
	For First 10 Washers	\$832.81	\$857.79
	For Each Additional Washer	\$48.23	\$49.68
vii.	Restaurant	\$447.79	\$461.22
viii.	Clubs & Lounges Where Liquid Refreshments are Served	\$437.04	\$450.15
ix.	Rooming House Having 10 Rooms or Less	\$266.81	\$274.81
	For Each Additional Room	\$23.41	\$24.11
x.	Hotel For Each Self-Contained Room	\$114.86	\$118.31
xi.	Hydrants	\$55.16	\$56.81

3. METERED WATER RATES INSIDE CITY BOUNDARIES

(Cubic metre = 1,000 litres)

i. Meter Service Charge:		
For each four month period		
	Meter/Service Size	2020
	19 mm	\$19.84
	25 mm	\$60.81
	38 mm	\$121.62
	50 mm	\$194.50
	75 mm	\$243.23
	100 mm	\$486.49
	150 mm	\$681.08
	200 mm	\$972.98
ii. Plus, Water Consumption Charge:		
	Per cubic metre for each metre consumed	\$0.751
iii. Plus, Large Multiple Dwelling Charge		
	Per unit for each four month period	\$19.83
 (applicable to residential buildings with 10 or more units converting to metered rates after December 31, 2019)		

4. METERED WATER RATES OUTSIDE CITY BOUNDARIES

Category	For Each Six Month Period	
	2019	2020
i. For the first 170 cubic metres (6,000 cubic feet) or part thereof	\$172.96	\$178.15
ii. For every 17 cubic metres (600 cubic feet) or part thereof up to the next 680 cubic metres (24,000 cubic feet)	\$12.59	\$12.97
iii. For every 17 cubic metres (600 cubic feet) or part thereof up to the next 850 cubic metres (30,000 cubic feet)	\$13.01	\$13.40
iv. For every 17 cubic metres (600 cubic feet) or part thereof over and above 1,700 cubic metres (60,000 cubic feet)	\$13.45	\$13.85
v. Multi-Family Minimum (Per Unit)	\$69.80	\$71.89

5. PENALTIES FOR NON-PAYMENT

A late payment penalty of 5% will be added to all charges set out in Sections 1, and 2, of this Schedule that are not paid prior to three months from the beginning of the billing period.

A further late payment penalty of 5% will be added to all charges set out in Sections 1, and 2 of this Schedule that are not paid prior to four months from the beginning of the billing period.

A late payment penalty of 5% will be added to all charges set out in Section 3 of this Schedule that are not paid prior to two months from the end of the billing period.

A further late payment penalty of 5% will be added to all charges set out in Section 3 of this Schedule that are not paid prior to three months from the end of the billing period.

A late payment penalty of 5% will be added to all charges set out in Section 4 of this Schedule that are not paid prior to three months from the end of the billing period.

A further late payment penalty of 5% will be added to all charges set out in Section 4 of this Schedule that are not paid prior to four months from the end of the billing period.

If the penalty date falls on a day when City Hall is not open, the penalty date shall be the following business day.

6. TAXES IN ARREARS

All fees, rates and charges set out in this Schedule unpaid on or before December 31 in any year, may be added to and form part of the taxes payable on the real property serviced by the City's waterworks system, as taxes in arrears.

7. WATER CONNECTION CHARGES OUTSIDE CITY BOUNDARIES

7.1. Applications for any water service to any land outside of the City of Duncan will:

- i. be subject to an initial application fee in accordance with this Bylaw;
- ii. be evaluated by the Director of Public Works on the basis of its potential effect on the Waterworks system capacity;
- iii. be subject to a Water Study and Fire Flow analysis at the cost of the applicant, unless this requirement is waived in writing by the Director of Public Works; and,
- iv. be subject to a Capital Cost Contribution charge to compensate the City for use of existing capacity and to contribute to providing, constructing, altering, or expanding the Waterworks system to service, directly or indirectly, the development (the capital cost contribution may be waived if the applicant is required to provide system upgrades that provide a benefit to the overall waterworks system).

7.2. The following fees are payable in respect of any Out of Area services or other charges:

<u>Service Provided</u>	<u>Fee</u>
i. Pre application analysis fee (except for single-metered duplexes and small bare stratas subject to the Waterworks Regulation Bylaw)	\$475.00
ii. Water Study/Fire Flow Analysis	\$600.00
iii. Connection fees. All sizes of connections will be charged on the basis of the actual cost of the work necessary including but not limited to all pavement, sidewalk cut/replacement, and boulevard work, with an initial deposit of 125% of the cost of the work as estimated by the Director of Public Works, with any excess amount billed at the time the work is complete, or any surplus fees refunded upon reconciliation of the account.	Actual cost of work
iv. Turn-on or turn-off . regular working hours . for each turn-on or turn-off of a service during regular working hours for purposes of water repairs	No Charge

v.	Turn-on or Turn-off fee . regular working hours . for each turn-on or turn-off of a service during regular working hours for purposes of temporary disconnection of the water service	\$50.00
vi.	Turn-on or Turn-off fee . outside regular working hours - in the event a consumer requires a turn-on or turn-off other than during normal working hours the charge will be the actual cost incurred by the City to perform the work.	Actual cost of work
vii.	Non-circulating device permit	\$50.00
viii.	Water meter relocation fee	Actual cost of work
ix.	Basic water meter testing fee or meter size confirmation fee, for 19mm meters	\$100.00
x.	Basic water meter testing fee, or meter size confirmation fee, for meters greater than 19mm	\$200.00
xi.	Non-Basic water meter testing fee, or meter size confirmation fee	Actual cost of work
xii.	Meter reading requested by owner	<u>\$60</u>
xiii.	Hydrant usage fees:	
	a. Non-refundable application fee; and	<u>\$50</u>
	b. Usage fee; and	<u>\$100</u>
	c. Water consumption charge per cubic metre	<u>\$0.751</u>
	<u>Out of Area Capital Cost Contribution</u>	<u>Fee</u>
xiv.	Single Family Residence; suite; ½ strata duplex; mobile home (1 dwelling unit)	\$3,000.00
xv.	Multiple Dwelling Units (per dwelling unit fee for buildings with 3 or more dwelling units)	\$2,366.00
xvi.	Commercial developments (per square metre)	\$9.02
xvii.	Other Development types	See (1)
	(1) <u>Avg. daily water consumption rate</u> X \$3,000 935 Litre per day per residence	

8. WATER CONNECTION CHARGES INSIDE CITY BOUNDARIES

- 8.1. Applications for any water service to any land within the City of Duncan will:
- i. be evaluated by the Director of Public Works on the basis of its potential effect on the Waterworks system capacity; and,
 - ii. be subject to a Water Study and Fire Flow analysis at the cost of the applicant, unless this requirement is waived in writing by the Director of Public Works.
- 8.2. The following fees are payable in respect of any Waterworks services or other charges, within the City of Duncan:

Service Provided	Fee
i. Pre application analysis fee (except for single-metered duplexes and small bare stratas subject to the Waterworks Regulation Bylaw)	\$475.00
ii. Water Study/Fire Flow Analysis	\$600.00
iii. Connection fees: All sizes of connections will be charged on the basis of the actual cost of the work necessary including but not limited to all pavement, sidewalk cut/replacement, and boulevard work, with an initial deposit of 125% of the cost of the work as estimated by the Director of Public Works, with any excess amount billed at the time the work is complete, or any surplus fees refunded upon reconciliation of the account.	Actual cost of work
iv. Turn-on or turn-off fee - regular working hours: For each turn-on or turn-off of a service during regular working hours for purposes of water repairs.	No Charge
v. Turn-on or turn-off fee - regular working hours: For each turn-on or turn-off of a service during regular working hours for purposes of temporary disconnection of the water service.	\$50.00
vi. Turn-on or turn-off fee . outside regular working hours: In the event a consumer requires a turn-on or turn-off other than during normal working hours the charge will be the actual cost incurred by the City to perform the work.	Actual cost of work
vii. Non-circulating device permit	\$50.00
viii. Water meter relocation	Actual cost of work
ix. Basic water meter testing fee, or meter size confirmation fee, for 19mm meters	\$100.00
x. Basic water meter testing fee, or meter size confirmation fee, for meters greater than 19mm	\$200.00
xi. Non-Basic water meter testing fee, or meter size confirmation fee	Actual cost of work
xii. Meter reading requested by owner	\$60
xiii. Hydrant Usage fees:	
a. Non refundable application fee; and	<u>\$50</u>
b. Usage fee; and	<u>\$100</u>
c. Water consumption charge per cubic metre	<u>\$0.751</u>

9. MISC. WATER REGULATION FEES

i. Garden Irrigation Permit	\$25.00
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10. WATER FEES, RATES AND CHARGES ON REAL PROPERTY

- i. All fees, rates and charges set out in this Schedule are imposed and levied for water supplied or ready to be supplied by the City, and all such fees, rates and charges are payable to the City and shall form a charge on the real property of the respective owners, and may be recovered in the same manner as overdue taxes.

- ii. Exemptions: Notwithstanding Section 10(i), Council may, by policy, establish exemptions from rates or charges based on established criteria. Such exemptions will not apply to commercial or industrial properties.

IF APPLICABLE, TAXES WILL BE ADDED TO THE FEES & CHARGES IN THIS SCHEDULE

Amend No. 3198

Schedule L – Streets and Parking

A. PAY PARKING

<u>Pay Parking in Designated Lot or Spaces</u>		<u>Fee</u>
Spitter ticket	\$2.00	per day
One month paid parking permit	\$30.00	per month
Three month paid parking permit	\$84.00	\$28.00 per month
Six month paid parking permit	\$156.00	\$26.00 per month
Twelve month paid parking permit	\$288.00	\$24.00 per month
 <u>Pay Parking for Parking in Excess of the Posted Time Limit</u>		
Day-Use Parking Permit	\$10.00	per day
Residential Parking Permit	\$30.00	per annum
Disabled Employee Parking Exemption Permit	\$30.00	per month

B. TOW AND IMPOUND FEES

<u>Item Impounded</u>		<u>Fee</u>
Vehicle	\$120	base fee
	\$20	per day or partial day impound fee
Human powered device (skateboards, roller skates, skis, inline skates, scooters, bicycles, etc.)	\$20	one-time

Amend No. # 3191

Schedule M – Filming

A. APPLICATION

<u>Application</u>	<u>Fee</u>	
Film Application Processing Fee	\$150.00	Per Application, Non Refundable
Film Application Amendment	\$25.00	Per Amendment

B. FACILITY USE

<u>Facility</u>	<u>Fee</u>
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Use of City Hall outside	\$400.00	Per day
Use of City Hall inside, excluding front door	\$750.00	Per day
Use of a City Park	\$250.00	Per park Per day

C. CLOSURES *Fees double for Friday, Saturday and December closures*

<u>Closure</u>	<u>Fee</u>	
Street Closure	\$400.00	Per day Per block or portion Plus parking stalls
City Square (behind City Hall)*	\$700.00	Per day
<i>*includes Lois Lane, if permitted to use City Square</i>		
Parking Stall	\$10.00	Per day Per stall

D. STAFF FEES

<u>Staff</u>	<u>Fee</u>
City Staff	Actual cost per hour

E. OTHER FEES

	<u>Fee</u>
Damage and Fee Deposit (overruns, damage to City property, additional parking) . at discretion of the CAO	\$1,000 - \$10,000
Damage Deposit (for City Square)	\$500 - \$1,000
Public Works Deposit . to use staff for moving fixture(s)	\$1,000 - \$5,000